



ALBERTIAN INSTITUTE OF SCIENCE AND TECHNOLOGY

AISAT - TECHNICAL CAMPUS, SCHOOL OF ENGINEERING

(Approved by AICTE, New Delhi and affiliated to
APJ Abdul Kalam Technological University, Thiruvananthapuram)
ISO 9001 - 2015 CERTIFIED

No.Aisat/Estt./36/2025/A4

05.02.2025

Chairman
University Grants Commission
Ministry of Education, Govt. of India
Bahadur Shah Zafar Marg
New Delhi-110002

Dear Sir,

Sub: Compliance with UGC Regulations & Guidelines- Undertaking submitting
of- reg

Ref: E mail dated 30.01.2025

We, Albertian Institute of Science & Technology, Kalamassery, hereby undertake that our institution is in full compliance with the following UGC regulations and guidelines:

1.Establishment and Composition of the Internal Complaints Committee (ICC):

Our institution has constituted the Internal Complaints Committee (ICC) as per the UGC (Prevention, Prohibition, and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015. The ICC functions as per the prescribed guidelines to ensure a safe and harassment-free academic environment for all women employees and students.

2.Compliance with UGC (Redress of Grievances of Students) Regulations, 2015, and Composition of the Student Grievance Redressal Committee (SGRC):

In accordance with the UGC (Redress of Grievances of Students) Regulations, 2015, our institution has formed the Student Grievance Redressal Committee (SGRC). The SGRC effectively addresses student grievances in a transparent, unbiased, and timely manner, as per the stipulated guidelines.

3.Compliance with the UGC Guidelines on Public Self-Disclosure by Higher Education Institutions:

We ensure public disclosure of institutional information as mandated by UGC. All necessary details regarding governance, academic programs, faculty profiles, fee structures, policies, and student support mechanisms are published on our official website for easy accessibility and transparency.

4.Compliance with the UGC Fee Refund Policy:

Our institution adheres to the UGC Fee Refund Policy, ensuring that students who withdraw their admission within the prescribed timeframe receive refunds as per UGC norms. We have implemented a clear and fair process for handling fee refund requests.

This undertaking is issued as a formal commitment to maintaining full compliance with the above-mentioned UGC regulations and guidelines. A copy of this undertaking has also been uploaded on our institution's official website for reference.

Principal

Dr. Veena V
Principal
Albertian Institute of Science and Technology
(AISAT) Technical Campus
Archbishop Angel Mary Nagar
Kalamassery, Kochi - 682022, Kerala, India

